



Job Description

Outdoor Learning Tutor

Location	Reports to	Hours	Salary
Bore Place, Chiddingstone	Lead SEND Tutor	Part time: 30 hours (4 days)	£24,500-£27,00 (pro-rata)

Background Information

Bore Place is home to the Commonwork Trust, a charity set in 500 acres of countryside encompassing an organic dairy farm and vegetable gardens, woodland, residential venue, environmental education centre, and programmes providing opportunities for vulnerable and disadvantaged young people.

Our Education Centre delivers schools programmes and events about food, farming and nature. Sustainability is at the heart of everything we do, from our business operations to our eco housekeeping policy. Our mission is to provide a place that brings sustainability to life and offers people opportunities to learn, grow and be inspired.

Position summary

To develop and deliver programmes for people of all abilities to bring environmental regeneration to life, build the connections between people and nature, and enable the development of work-related skills and increase confidence and wellbeing of young people and families.

Primary Responsibilities

1. Preparation and delivery

- Plan and deliver engaging outdoor learning programmes, making best use of the Bore Place estate and its resources, and maximizing opportunities for experiential learning.
 - School day visits
 - Residentials
 - School holiday programme
 - Other programmes for children and young people, as they arise through funding etc.
- Plan and deliver engaging and experiential SEN programmes for students and adults.
 - Term-time weekly sessions
 - Day visits
 - Residentials
 - School holiday/Saturday club for young people with additional needs.
 - Family Programme (day visits and residentials) for children with additional needs and their families.

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- Design and deliver programmes that offer work related learning, and build skills and experience by making the most of the Bore Place setting as a vocational learning environment, including use of our kitchen and gardens, vegetable, fruit and flower growing, and farm.
- Work with the team to develop people-centred programmes and resources to deliver the best possible outcomes for all individuals and families we work with.
- Engage with students to give them a choice, a voice and shared responsibility in shaping the programme and its content.
- Plan and deliver activities as required for our community events programme.

2. Housekeeping and administration

- Keep daily student/visitor records including work planned and carried out.
- Complete ongoing needs and outcome assessments for each child/young person/group/family engaged with each programme.
- Complete evaluation and outcome monitoring processes.
- Ensure the spaces, equipment and facilities are kept clean and tidy, ready and welcoming in liaison with the housekeeping team.
- Adhere to health and safety, food hygiene, safeguarding and other statutory regulations.

Person specification

Experience

- Qualification in related subject (e.g. education or outdoor learning qualifications)
- Committed, creative and passionate educator
- Experience of working with children and young people and SEN in an outdoor environment
- Experience and understanding of education for sustainability
- Experience in meeting safeguarding and health and safety requirements
- Experience in designing and delivering programmes appropriate to need with appropriate outcomes
- Track record of supporting children and young people to increase their confidence, self-esteem and skills
- Experience of working with the national curriculum framework

Skills and abilities

- Passion for outdoor learning and nature
- Excellent communication skills with a flair for connecting with people of all ages and abilities
- Ability and willingness to work in a practical, physical way outdoors in all seasons and weathers
- Flexibility to work some weekends and evenings
- Knowledge of, or interest in, sustainable development, the natural world and horticultural activities
- An ability to make creative and practical connections between different areas of the curriculum, including the arts, science, geography and technology

Bore Place, Bore Place Road, Chiddingstone, Kent, TN8 7AR 01732 463255 hello@boreplace.org

Home of the Common work Trust (registered charity 1160725 & company 09254227) & Common work Organic Farms Ltd (registered company 1977080)

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- Understanding of learning and teaching processes
- Excellent teamworking skills
- Commitment to the Bore Place values and vision

Our Values

Inspire

Inspiring and learning through experience - We inspire people to look after the Earth, enjoy the living world and become guardians of its future.

Regenerate

Regeneration in action - We seek to be a real-life model of regenerative practice and instill this at the core of everything we do.

Collaborate

Making a Difference Together - People and partnerships are at the heart of our organisation. We acknowledge that to achieve real change we need to work with others. This collaborative approach is key to our success.

Be Inclusive

A fair and inclusive environment - We champion and promote inclusion, equality, and diversity always. We aspire to be an organisation where people feel valued and included equally.

Take Ownership

Personal and collective responsibility - Bore Place belongs to us all. Together we care for the land and provide a well-managed, accessible space, rich in wildlife where our values are central to our actions and choices.

Benefits of the role and working at Bore Place

- Ability to make a significant difference to the lives of others and see the direct impact of your role
- Flexible working arrangements
- Pension
- 38 days paid holiday, including bank holidays (pro-rata)
- Coaching and support
- Opportunity to undertake further learning and training
- Life insurance, EAP, and staff discounts on courses and food
- A glorious countryside location with free parking onsite

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